#### **Service Agreement**

#### **Terms and Conditions**

- 1. Absolute PC Solutions will perform to the best of its ability every security and system verification check with the goal to minimize the risk inherent to all computer systems. As such it is understood that these critical risk factors can not be eliminated 100% and Absolute PC Solutions will not be held liable for any damage, virus infections, data lost, or system failure to any or all of the equipments serviced.
- 2. Replacement cost of defective parts or additions of any new parts are not covered by any of the service plans, unless the specific part/computer was

originally provided by Absolute PC Solutions and it is still covered		
	warranty.	
3.	Regular business hours at Absolute PC Solutions are as follows:	
	Mon-Fri:	
	Sat:	
	All other hours are considered emergency service and are not included in	
	either service plan A or B.	
4.	This agreement is valid for the term of one year starting upon the	
	signature date; Both Absolute PC Solutions and	
	are free to terminate this agreement for whatever reason they see fit,	
	provided a one month written termination notice.	
5.	Issues related to services provided by a third party will not be covered by	
	this agreement.	
6.	Agrees to pay the full balance of the service	
	fees plus any additional charge incurred, at the end of each month unless	
	additional credit is extended to by Absolute PC Solutions. Late charges	
	will apply for overdue payments at a rate of 1.4% month.	
7.	Absolute PC Solutions shall notify one	
	month in advance of any vacation time/office closure required, at this point	
	arrangements will be made to provide with an alternate service technician.	
8.	All plans cover the following address(es):	

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#### **Service Agreement**

#### **Service Plans**

### Type A

- one monthly server remote logon (Security/Patches) upgrade
- one weekly remote logon to server for system log verification
- one weekly remote logon to server for network security verification
- one weekly remote logon to server to verify backup status
- limited phone support for general questions or server restart
- ..... per month

#### Type B

- service type A
- included one on-site emergency service<sup>1</sup> call per month up to one hour, at the above specified regular business hours
- one full system server cleanup and preventive maintenance every 6 months
- quarterly status report
- general recommendations for system/network enhancements
- ..... per month

#### Type C

- service type A, B
- one full system on site work station cleanup and preventive maintenance every 6 months (up to 3 workstations)
- remote logon application for application upgrades
- next day response on emergency calls
- no additional charge for Sundays and extended weekdays service to 8pm
- extended phone support for general questions or server restart
- monthly status report
- ..... per month

N	ote	•

<sup>1</sup> Emergency requests are defined as any condition that impedes or threatens the operation of the computer/network systems.

## **Additional Notes**


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# **Service Agreement**

Plan Selection	
Plan A Plan B	
Plan C	
Service Provider	Client
Business Name	Business Name
Address	Address
	Tel: Fax:
Email:	Email:
Date:	Date:

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